

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	October 1, 2020
Location:	Teleconference via ZOOM
Minutes Prepared By:	Jennifer Shanda, Secretary

1. ATTENDANCE AT MEETING

Jenn French	Jennifer Shanda	Michelle Kurtz	Jeff Patterson
Eric French	Karen Hatch	Sandy Landin	Chris Strohmaier
Shelly Hughes	Katie Wittmer	Bonnie Tormey	Nikki Snyder
Kylene Blanchard	Valerie Fouts	Becky Lachenmaier	Matt Basart
Jannelle McGee	Andrea Patterson	Mary MacAlpine	Jon Rech
Laura Swanson	Amanda Parker	Roxy Bohaty	Suzanne Laird
Beth Schulte	Chad Allison		

2. MEETING AGENDA

October 1, 2020

- Call to Order
- Minutes of the Previous Meeting
- Treasurer's Report
- Committee Reports
 - Equipment
 - Fundraising
 - Concessions
 - Uniforms
 - Volunteers
 - Warrior World
 - Website
 - WMI – Waukee Marching Invitational
 - Second High School
 - Winter Showcase
- Band Director's Reports
- Old Business
 - Selling of Old Uniforms
 - WaukeeFest
- New Business
 - WBPO CD Renewal
- Upcoming Dates
 - 10/9 – WWR Halftime Performance
 - 10/10 – WWR Uniform Sale
 - 10/10 – WaukeeFest Performance
 - 10/20 – Marco's Pizza Night
 - 11/5 – WBPO Meeting
- Adjourn

3.MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 6:35 PM by Jenn
2. Minutes from September meeting were approved. Motion by John Rech, Shelly Hughes 2nd. Motion approved.
3. Treasurer's Report:
 - Report for September was presented by Sandy.
 - Rose Bowl refunds of \$18,000 have been returned
 - Dahls Trust award of \$60,000 deposited
 - Deposits received for recent Can Shack sorts.
 - September Treasurer's report was approved. Motion by Suzanne Laird, Katie Wittmer 2nd. Motion Approved.
4. Committee Reports
 - Equipment
 - Eric has been making podium repairs.
 - Thank you to Suzanne Laird's husband for assistance with welding.
 - Fundraising
 - Can Shack volunteers needed. 9th graders welcome.
 - Prior Can Shack deposits to student accounts can be converted to Silver Cord hours. Conversion rate is 1 shift = 2 Silver Cord Hours for shifts worked prior to March 2020. March 2020 to current is 1 shift = 1 Silver Cord Hour. Contact Sandy Landin or Roxy Bohaty if interested.
 - Restaurant Nights – Marcos Pizza scheduled for October 20th.
 - Concessions
 - No activity
 - Uniforms
 - Old uniforms to be sold on 10/10. See event on Facebook and share!
 - Looking for ideas to convert uniforms to pillows or tote bags. Please contact us if you have a resource or idea.
 - Volunteers
 - No report
 - Warrior World
 - New merchandise has been ordered
 - Sale at Waukee Hy-Vee scheduled for 10/24
 - Website/RevTrak
 - <https://waukeebands.shutterfly.com/>
 - Updates are being made frequently.
 - Reminder to check website as first source of information.
 - Discussed possibility of November/December merchandise orders through RevTrack.
 - WMI – Waukee Marching Invitational
 - 12 months away

- Second High School
 - Jon has received quote to attorney services to review and assist in filing the IRS documents and reviewing the asset transfer plans and by-laws.
 - Pending receipt of a second quote.
 - Waukee Winter Showcase
 - No Report
5. Band Directors Report
- Parent Meeting was held for 9th Grade parents
 - Northwest HS Band Uniform and Band Logo are being finalized.
 - School District has not made a final decision on Rose Parade for 2021 Seniors.
 - WaukeeFest on Saturday – October 10th. Seniors will meet at 8pm.
 - Many students have not paid the \$10 band fee through RevTrack to cover t-shirt and other essentials. Reminder email will be sent with language approving withdrawal of \$10 from student’s fundraising account if not paid by a fixed date.
 - Jeff presented a request for a \$1,500 payment to Chad for drill writing. Suzanne Laird motioned to approve payment. Nikki Snyder 2nd. Motion approved.
6. Old Business
- Selling of Old Uniforms on October 10th.
 - WaukeeFest – 9pm performance followed by fireworks
7. New Business
- WBPO has a CD coming maturing on 10/20. Rate and term options were presented. Jennifer Shanda made a motion to select the 8 month CD option. Chad 2nd. Motion approved.
 - Special Thank You to Waukee HyVee for their generous donation of flowers for WaukeeFest
8. Adjourned at **7:54 PM**. Shelly Hughes motioned, Nikki Snyder 2nd. Motion approved.

NEXT MEETING WILL BE HELD ON NOVEMBER 5th.
MEETING DETAILS TO BE SENT PRIOR TO ABOVE DATE