

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	April 8, 2021
Location:	Teleconference via ZOOM
Minutes Prepared By:	Jennifer Shanda, Secretary

1. ATTENDANCE AT MEETING

Jenn French	Jennifer Shanda	Jon Rech	Jeff Patterson
Chris Strohmaier	Chad Friesleben	Rishi Kolusu	Michelle Kurtz
Fairouz Bishara	Katie Wittmer	Mark Brandt	Sandy Landin
Kylene Blanchard	Valerie Fouts	Chad Allison	Tiffany Allison
Sharon Divingnzzo	Eric French	Janelle McGee	John Baker
Nikki Snyder	Laurie Johnson	Amanda Parker	Roxy Bohaty
Stacey Tigges	Beth Schulte	Carrie Sample	Janice Burris
Becky Lachenmaier	Amanda Wanke	Andrea Patterson	Suzanne Laird
Julie Crawford			

2. MEETING AGENDA

April 8, 2021

- Call to Order
- Minutes of the Previous Meeting
- Treasurer's Report
- Committee Reports
 - Equipment
 - Fundraising
 - Concessions
 - Uniforms
 - Volunteers
 - Warrior World
 - Website
 - WMI – Waukee Marching Invitational
 - Second High School
 - Winter Showcase
- Band Director's Reports
- Old Business
 - Vote on 2020/2021 Slate of Officers
- New Business
- Upcoming Dates
 - 4/10– Mattress Sale
 - 4/26 – Butter Braid Orders Due
 - 5/4 – Butter Braid Delivery
 - 5/6 – WBPO Meeting
 - 5/13 – NWBPO Meeting
- Adjourn

3.MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:07 PM by Jenn
2. Minutes from March meeting were approved. Motion by Katie Wittmer, Sandy Landin 2nd. Motion approved.
3. Treasurer's Report:
 - Valerie presented a current report.
 - Updates have been made to student fundraising accounts with recent can shack funds.
 - Reminder to pay trip deposits on time as we have a large payment due to Bob Rogers Travel coming up.
 - Treasurer's report was approved. Motion by Becky Lachenmaier, Chad Allison 2nd. Motion Approved.
4. Committee Reports
 - Equipment
 - No Report
 - Fundraising
 - Thank you to Roxy Bohaty for her years of volunteer work organizing the Can Shack.
 - Can Shack volunteer opportunities monthly. Students are earning \$30-\$40 per volunteer hour towards their trip account. If you need to cancel a scheduled shift, please contact the Can Shack coordinator to allow them to find another volunteer to fill your spot.
 - Butter Braids – online ordering instructions have gone out to students. No out of state shipping available due to perishable product.
 - Sharon is working with Papa Murphy's Pizza on a new opportunity. Students would sell cards for \$20 and receive \$15 per card sold deposited to their trip account.
 - Nothing Bundt Cakes – cake sale possible later this month. Bundtlette cakes (size of a jumbo muffin) are pre-sold for \$5 each. Student receives \$1.50 per cake for their trip account.
 - Concessions
 - Becky has checked in with vendors we've used in the past to let them know that we are planning for live events for Fall 2021.
 - Uniforms
 - Katie reported that the old WHS uniforms have been boxed up. New uniforms have been organized and hung up in the Uniform Room.
 - NWHS Principal Bishara invited the Uniform committee to set up a time for them to visit the NWHS building to measure and plan out storage needs in the new Uniform Room.
 - Uniform committee will begin purchasing duplicate items that will be needed at NWHS such as First Aid Kits, storage totes, etc.
 - Volunteers
 - No Report
 - Warrior World
 - Sandy reported that new merchandise for NWHS has been ordered. A Pop-Up Sale will be held this spring at the stadium.
 - Band apparel options with Rose Bowl logo is being selected. Plan to be available for orders via RevTrak.

- Website/RevTrak
 - Band website will be moving to a new hosting site with redesign later this month.
 - Band jackets will be available for sale on RevTrak this summer.
 - WMI – Waukee Marching Invitational
 - October 16, 2021
 - Plan ahead as all families are asked to volunteer
 - Second High School
 - Pending receipt of 501(c)3 documentation from IRS.
 - AmazonSmile account will be set up
 - Working with district to determine setup for merchandise sales at NWHS Stadium.
 - Waukee Winter Showcase
 - Event was held in March with an expanded schedule to allow for increased time between performance groups.
 - Increased number of participants as event continues to grow annually.
 - Thank you to all volunteers!
5. Band Directors Report
- Mr. Patterson introduced Rishi Kolusu as the new Assistant Director at WHS.
 - May 3 – Live Concerts in the Field House: 6pm – 10th grade band; 7pm wind symphony; 8pm symphonic band
 - May 8 – Large Group Contest at Dallas Center-Grimes. Organized in “Bubble Format” with all Waukee Bands and Choirs performing during a designated block of time back-to-back.
 - Mr. Strohmaier introduced Principal Bishara.
 - Some separation of programs have begun such as announcements of Drum Majors and Section Captains.
 - Summer schedule is set with practices starting in June.
 - Fall schedule planning is in process. Schedule will be finalized after the district football schedule is finalized.
 - For the 2021/2022 school year, the Music Department leadership decided that WHS and NWHS will not compete against each other in band and show choir. Both schools may attend the same event such as WMI.
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6. Old Business
- Vote on approval of 2021/2022 WBPO Slate of Officers. Motion Approved.
 - Vote on approval of 2021/2022 NWBPO Slate of Officers. Motion Approved.
7. New Business
- New email address for Jenn French – NWBPOpres@gmail.com
8. Adjourned at **8:25 PM**. Nikki Snyder motioned, Sandy Landin 2nd. Motion approved.

WBPO - NEXT MEETING WILL BE HELD ON MAY 6th
NWBPO – FIRST MEETING WILL BE HELD ON MAY 13th

MEETING DETAILS TO BE SENT PRIOR TO ABOVE DATES