

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	October 5, 2023
Location:	Waukee High School Band Room
Minutes Prepared By:	Stacy Pearce, Secretary

1. ATTENDANCE AT MEETING

Stacy Pearce	Karen Hatch	Tadd Hatch	Rishi Kolusu
Sandy Landin	Jeff Patterson	Callie Mills	Sheri Steger
Laura McPike	Bill Mabuice	Jason Gulliford	Sheri Martinez
Kylene Blanchard	Jon Koch	Teresa Koch	Noel Martinez
Chalopecky			

2. MEETING AGENDA

Waukee Band Parent Organization

October 5, 2023

7:00 PM

Waukee High School Band Room

1. Call to order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. ACTION ITEM: \$100 for Paul Lichty for upcoming jazz clinic (Mr. Kolusu)
6. ACTION ITEM: Stickers for middle, elementary school bands. 150 for Timberline, 700 for 5th grade band recruitment (Mr. Kolusu)
7. Committee Reports
 - a. Equipment
 - b. Fundraising
 - c. Concessions
 - d. Uniforms
 - e. Volunteers
 - f. Warrior World
 - g. Website/RevTrak
 - h. WMI
 - i. Winter Showcase
8. Old Business
9. New Business
10. Adjourn

3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:05 PM by Tadd Hatch
2. Meeting Minutes:
 - Motion to approve September 2023 meeting minutes by Kylene Blanchard, Bill Mabuice 2nd.
3. Treasurer's Report:
 - Money market transfer is done, over \$50 made in one month.
 - Joint Activities money listed owed to Northwest is mostly student can shack money.
 - Discussion about net cash position compared to last year. Sandy Landin explained that it reflects the split between the two schools and that it is where they expected us to be financially.
 - Motion to accept the September 2023 treasurer's report by Laura McPike, Kevin Chaloupecky 2nd.
4. Director's Reports
 - Mr. Kolusu
 - Thank you for sharing your students and thank you for all your support!
 - Competitive outings have been successful.
 - Homecoming tour for recruitment was very successful, toured the elementary schools and played at middle school Pep Rallies.
 - Upcoming–Jazz 1 clinic with Paul Lichty 10/10/23 and concert band auditions soon.
 - Week-at-a-glance emails discussed, Mr. Kolusu will change to Month-at-a-glance once marching season is done.
 - Senior night Friday 10/6.
 - Met with Sara Enfield on guidance and details on overnight trip protocols. Informational meeting on Orlando trip will be held on 10/24/23 in the auditorium at 7pm.
 - Mr. Patterson
 - Vibrant Music Hall potentially would like to have the band come to play at their grand opening. Dates are still unknown, if there is a conflict maybe just send the drumline.
 - More discussion on the meeting about how money is handled on overnight trips. We will pay the school and the school will pay the travel company. Chaperones won't be comped and will have to pay whole amount.
 - Orlando planning can now go forward, will have an info packet at the meeting and will include dates for deposit and payments.
 - Student payments could potentially be handled through the travel company. Questions about how to handle student payments, late payments, financial aid to students and how money is added to accounts. More discussion to come.
5. ACTION ITEM: \$100 for Paul Lichty for upcoming jazz clinic (Mr. Kolusu)
 - Motion to approve \$100 reimbursement for Paul Lichty jazz clinic by Laura McPike, 2nd by Bill Mabuice.
6. ACTION ITEM: Stickers for middle, elementary school bands. 150 for Timberline, 700 for 5th grade band recruitment (Mr. Kolusu)
 - Directors in 5th and middle schools want to give their students stickers for recruitment, discussion about cost and whether the 5th graders should get them or maybe start with 6th grade.
 - Callie will get a quote. Motion to approve purchasing stickers tabled until later.
7. Committee Reports:
 - Equipment - Jon and Teresa Koch
 - Question about what to do with the tarp after the marching season?
 - Jon will fix the can shack door, estimates \$25 for the repair. May be split with Northwest.

- Drum major stand—we will borrow them at Valleyfest, and use one of Northwests so we will have 2 at WMI.
- Sign-ups for Valleyfest, WMI volunteers need to be sent out again.
- Fundraising - Laura McPike
 - Can shack is full—need sign-ups!
 - You do not have to only come at the times that are listed on the sign-up, you can enter your own dates/times.
- Concessions - Tadd Hatch
 - SCBA went well
- Uniforms - Kylene Blanchard
 - Cleaning/washing will happen at the beginning of November to be completed by Thanksgiving.
- Volunteers - Sheri Steger
 - Will have a sign-up ready for uniform cleaning/washing when needed.
 - Sign-up for WMI roadies will go out Monday.
 - Callie will have more details for WMI volunteer jobs, sign-up will go out again Monday.
- Warrior World- Bill Mabuce
 - Almost \$6500 in sales to date.
- Website/RevTrak—Karen Hatch
 - There are postings in the FB group, next year we should share it earlier to have it more seen.
- WMI - Cali Mills
 - More bands signed up, we are full!
 - Fireworks are approved and all set.
 - Volunteer sign-up going out again on Monday. Directors will also send out another push for volunteers. Will send to middle school directors as well.
 - Free admission tickets to go to all 9th graders.
 - Northwest will bring their set-up on Friday.
 - Discussion about insurance, Tadd talked to our agent, the necessary coverage will be added on Friday and taken off on Monday. There may be an extra cost to add and remove coverage.
- Winter Showcase - Karen Hatch - no report

8. Old Business:

- Tadd will have a policy for reimbursement of directors for trips by the November meeting, also a document to Mr. Boyle on splitting costs.

9. New Business:

- Karen shared info about the tailgate on 10/6/23, serving will start at 4pm. Food will be packed in freezer friendly containers so that if there is leftover it can be saved and perhaps used at WMI.
- Band Parent Social at Rookies, Tuesday 10/17/23 at 7pm. All band parents that have helped this year or prior years are invited. Spread the word!
- Further discussion on recruiting volunteers for WMI, do not have to be band parents, students can get silver cord hours (NON-band students only).

10. Adjourned at 8:12pm. Motion by Bill Mabuce, Laura McPike 2nd. Motion approved.