

Meeting Minutes

| | |
|----------------------|----------------------------------|
| Committee Name: | Waukee Band Parents Organization |
| Date of Meeting: | June 1, 2023 |
| Location: | Waukee High School Band Room |
| Minutes Prepared By: | Stacy Pearce, Secretary |

1. ATTENDANCE AT MEETING

| | | | |
|--------------|-------------|--------------|--------------|
| Stacy Pearce | Karen Hatch | Tadd Hatch | Rishi Kolu |
| Sandy Landin | Bill Mabu | Callie Mills | Sheri Steger |
| Laura McPike | | | |
| | | | |
| | | | |

2. MEETING AGENDA

Waukee Band Parent Organization

June 1, 2023

7:00 PM

Waukee High School Band Room

1. Call to order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. ACTION ITEM: Up to \$200 for ice cream for students during June rehearsal (Mr. Kolusu)
6. ACTION ITEM: Winter Guard and Winter percussion expenses from activities fund (Mr. Kolusu)
7. Committee Reports
 - a. Equipment
 - b. Fundraising
 - c. Concessions
 - d. Uniforms
 - e. Volunteers
 - f. Warrior World
 - g. Website/RevTrak
 - h. WMI
 - i. Winter Showcase
8. Old Business
 - a. Concessions with Athletic Boosters
9. New Business
10. Adjourn

3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:06 PM by Tadd Hatch
2. Motion to revise last month's minutes:
 - 1. motion to waive minutes
 - 2. treasurer's report wording to reflect overages/excess
 - 3. Revtrak report wording to "donation" instead of "fee"Motion to approve revisions and minutes from May meeting by Bill Mabuice, 2nd Callie Mills.
3. Treasurer's Report:
 - Quiet month
 - Treasurer's report is labeled "Preliminary" for now as it is the end/beginning of a new month defined by the bank. Sandy will revise if there are any changes.
 - Motion to approve the May 2023 Treasurer's Report by Laura McPike, Karen Hatch 2nd. Motion approved.
4. Directors' Reports
 - Mr. Kolusu
 - Great start to New Marcher Camp! Good vibes.
 - Orlando trip will go up for board approval June 12, trip will be over winter break of 2024-25.
 - Will try and organize some summer activities/trips for Jazz 1, will depend on student availability.
 - Ongoing discussion of how to pay for equipment. NW directors met, we will try and go through the district activities account where we can.
 - Alan Feirar Leadership day on 5/31/23 went great.
 - Celebration in Brass will be held July 12, in Ankeny. Encourage kids to go. DCI.org for tickets.
5. ACTION ITEM: Mr. Kolusu requests up to \$200 to purchase ice cream for Marcher Camp on Friday, June 2, as a treat for a great first week.
 - Motion to use up to \$200 for ice cream by Callie Mills, Bill Mabuice 2nd. Motion approved.
6. Committee Reports
 - Equipment - Tadd
 - Jon is eager to start building props.
 - Need to figure out what to do with steel so that it can be re-used. Possibly cut and stored.
 - Fundraising - Laura McPike
 - Sign up for Can Shack is live.
 - Any ideas/suggestions for future fundraisers are welcome.
 - Old sponsorships on the trailer need to be updated. Discussion of who might ask for corporate sponsorships (James?) as Brian and Shelly Hughes have stepped out. Laura will reach out to James.
 - Concessions - no report
 - Uniforms - no report
 - Volunteers - Sheri Steger
 - Next big need for volunteers will be Band Camp.
 - Will provide a list of what is needed.
 - It gets hot in August.
 - Discussion about asking parents to bring snacks using Sign-Up Genius. Will need to provide a very specific list so as not to have too much/too little of items (Sandy has previous year's

lists). Mr. Kolusu asked if there is a way to include more fruit? Possibly ask grocery stores for donations—last year Hy-Vee let us purchase at cost.

- Warrior World- Bill Mabuce
 - Moved trailer due to stadium construction. It could use a new coat of paint. Bill will look into materials/paint costs. Students can help for Silver Cord.
 - Sandy mentioned the floor also needs attention, possibly new plywood.
- Website/RevTrak—Karen Hatch
 - RevTrak is live.
 - Deadline for jacket orders—Guard is in July, Band is 1st week of August.
 - Band apparel to come (lanyards?).
 - Karen will update the website.
- WMI - Cali Mills
 - Met with concessions.
 - Still looking for a connection for trailers and atv's.
 - Discussion about vendors, considered whether or not to invite back Totally Rolled based on profits last year (\$400 total, \$200 each school). Depends on the weather. Possibly add Chick-fil-a concession, if they staff it themselves. Karen suggested maybe adding a table with candy/soda if we can get it staffed by volunteers.
 - Possibly use VANCO for tickets for at least the morning portion of the show? Karen will look into the cost.
 - Discussion about the fireworks budget, should it be kept the same or changed? Has been running the same for the last few years, \$1200-1300. Callie will decide.
 - Will make dates/volunteer opportunities known at Parent Preview so that parents know what to plan for.
 - Ongoing discussion on how to manage who can drive golf carts.
- Winter Showcase - Karen Hatch
 - Brought in \$2600, \$1300 for each school.
 - Plan to have again next year, will be held at the end of March 2024.

7. Old Business:

No more discussion yet with athletic boosters, more to come this summer.

8. New Business:

- Discussion on next month's meeting, July 6, lots will be gone and we won't have quorum, so should we cancel? There will be votes coming up on props payments, etc., but can approve over email. Let Tadd know thoughts on the July meeting.
- Mr. Kolusu would like to purchase up to 150 licenses for UDB software at \$10/each. Motion to pay up to \$1500 for UDB software by Karen Hatch, Laura McPike 2nd.
- Discussion on ways to get middle school students excited about marching band. Mr. Kolusu mentioned that the homecoming parade is hard to manage with middle vs high school at different skill levels. Possibly invite them to a game day. More discussion at future meetings.

9. Adjourned at 8:17 pm. Motion by Karen Hatch, Sandy Landin 2nd. Motion approved.