

## Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	February 1, 2024
Location:	Waukee High School Band Room
Minutes Prepared By:	Stacy Pearce, Secretary

### 1. ATTENDANCE AT MEETING

Stacy Pearce	Karen Hatch	Sheri Steger	
Tadd Hatch	Jon Koch	Teresa Koch	
Laura McPike	Rishi Kolusu	Sandy Landin	
Kylene Blanchard	Jeff Patterson	Bill Mabuice	
Kevin Chaloupecky	Callie Mills		

## 2. MEETING AGENDA

### **Waukee Band Parent Organization**

February 1, 2024

7:00 PM

Waukee High School Band Room

1. Call to Order
2. Minutes of previous meeting
3. ACTION ITEM: \$500 for Cory Schmitt to clinic bands 7-12 for Waukee's Concert Band Day April 29 (Mr. Kolusu)
4. Treasurer's Report
5. Generic phone plan (number) that is linked to the treasurer position, for an easier transition and consistent additional method of communication. Mint Mobile has a plan that would cost \$15/month if we can secure an unlocked phone to use. (Sandy)
6. Director's Report
  - a. New Third Stream Quartet
  - b. Fall Marching Props
7. Orlando Trip payments and Scholarships (Tadd)
8. Committee Reports
  - a. Equipment
  - b. Fundraising
  - c. Concessions
  - d. Uniforms
  - e. Volunteers
  - f. Warrior World
  - g. Website/RevTrak
  - h. WMI
  - i. Winter Showcase
9. Old Business
  - a. Review of 2024-2025 Open Board Seats
  - b. Middle School Stickers
  - c. Wes Williams (student at Waukee High School) Eagle Scout Project for improvements to the trailer.
10. New Business
11. Adjourn

## Waukee Band Parent Org Board 2023-2024

Red are positions open for 2024-2025

Position	Last Name	First Name
President	Hatch	Tadd
Vice President	McPike	Laura
Secretary	Pearce	Stacy
Treasurer	Landin	Sandy
Concessions	Steve	Kohtz
Fundraising	McPike	Laura
Uniforms	Blanchard	Kylene
	Kohtz	Lynette
Volunteer Coordinator	Steger	Sheri
Website/Revtrak	Hatch	Karen
Warrior World	Mabuce	Bill
WMI	Mills	Callie
Winter Showcase	Hatch	Karen
Equipment	Koch	Teresa
Equipment	Koch	Jon
At Large Rep	Mohammed	James
At Large Rep	Chaloupecky	Kevin
Director	Patterson	Jeff
Asst Director	Kolusu	Rishi

### 3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting called to order at 7:04 PM by Tadd Hatch
2. Meeting Minutes:
  - Motion to approve January 2024 meeting minutes by Bill Mabuice, Kevin Chaloupecky 2<sup>nd</sup>.
3. ACTION ITEM: \$500 for Cory Schmitt to clinic bands 7-12 for Waukee's Concert Band Day April 29 (Mr. Kolusu)
  - Motion to approve \$500 for Cory Schmitt clinic by Sheri Steger, Kevin Chaloupecky 2<sup>nd</sup>.
4. Treasurer's Report:
  - Sandy shared the 2023 WMI Cost Analysis. Next year there should be a conversation early with the Athletic Boosters about how we will work with them (or not).
  - Motion to approve the January 2024 treasurer's report by Kylene Blanchard, Laura McPike 2<sup>nd</sup>.
5. Generic phone plan:
  - Sandy Landin suggests getting a phone plan to use as the WBPO Treasurer number for things like board transitions, needing 2 factor authentication, and Venmo. Sandy could donate the phone but we will need a cheap monthly phone plan. Mint Moblie has a basic plan for \$15/month. Sandy could look into the price for Verizon, but most agree that we should have the plan in place before the new board takes over.
  - Motion made by Laura McPike to get a \$15/month Mint Mobile phone plan for the treasurer for a consistent phone number for contacts and security. Kevin Chaloupecky 2<sup>nd</sup>. Motion approved.
6. Director's Report
  - Mr. Kolusu
    - It was cold in January
    - Perry Band Olympics will take place at North Polk this year, and 100% of the proceeds will go to Perry. There is a Sign-up for volunteers and donations, Mr. Kolusu will send out the schedule once finalized.
    - Jazz clinic was a huge success.
    - Chaperones are needed for Orlando. 10 non-director adults should go, 4 are currently signed up.
    - Decided on a marching band show theme, to be released at a later date. Next step will be to build the show with the design team, then move on to props.
    - Upcoming events:
      - Jack Oats Jazz in Earlham Saturday at 9:45
      - February concert 2/12 at 7pm
      - Tallcorn Band Festival 2/16
      - Perry Band Olympics 2/17
      - Ron Battani Jazz Festival AND Northwest Blue Note Jazz Festival (WJO only) 3/2
      - Waukee Jazz Showcase 3/5
7. Orlando Trip payments and Scholarships (Tadd)
  - District wants to send a form to students that asks about financial need for the Orlando trip. Discussion about how payment discrepancies will be handled and who will handle them. The District will not allow any additional fees to be added to the student price, so any other expenses need to be covered by WBPO, including trip previews and equipment rentals, if needed. A foundation of the WBPO is to make sure that every student can participate no matter their financial situation, questions about how to handle scholarships and who should be the contact person for

anyone in need. Tadd will have further conversations with the District to determine how much they are willing to allow for scholarships and what WBPO will need to cover if there is a shortfall.

- Sandy Landin asked how to apply student fundraising payments to student accounts with Bob Rogers. Per Directors, students and families themselves should request that those funds be applied. Directors will add that to the monthly newsletter and it can be announced at the winter concert.

#### 8. Committee Reports:

- Equipment - Jon Koch
  - Mr. Kolusu said that the design team will meet first and then will consider props.
- Fundraising - Laura McPike
  - We have a license to sell raffle tickets for the fundraising quilt. Tickets will be 1 for \$5 or 5 for \$20, they can be purchased through the online link or will be for sale up until the winter concert starts. Drawing will take place after the concert.
  - Can Shack is going great.
  - Bundtlet sale is set for April 5-19 to be delivered for Mother's Day. Vocal Music Boosters have a credit with Nothing Bundt Cakes, we could look into helping them and using their credit.
- Concessions - Steve Kohtz - No report
- Uniforms - Kylene Blanchard
  - Kylene cleaned shakos and organized.
- Volunteers - Sheri Steger - No report
- Warrior World- Bill Mabuice
  - Bill has been doing inventory.
- Website/RevTrak - Karen Hatch
  - Some of the website has been updated.
- WMI - Cali Mills
  - WMI is October 19, 2024. There is a football game the night before. Callie would like to get the date added to the events calendar. Karen can add it to our calendar. Directors will sign up for facilities in March and it should be added to the district calendar then.
- Winter Showcase - Karen Hatch
  - Winter Showcase is March 23, 2024
  - We need to make sure that we have rooms for 20 large groups. Karen will walk the halls to make sure we know which rooms are usable.
  - Anticipating 11am start, concessions will need to be open early.
  - Ashley Wright will have a clinic, potentially use the multi-purpose room. Cost neutral charge for the clinic to be determined, will be set up on RevTrak, and lunch will be provided. 8am-12pm, Kindergarten-8th grade.
  - Volunteer sign-up will be needed.
  - Silks can be sold *if* they were purchased by WBPO.

#### 9. Old business:

- Review of 2024-2025 Open Board Seats. Nominating committee will need to be formed in March. Steve Kohtz has agreed to be President. Mr. Kolusu will work on more ideas for recruitment.
- Middle School Stickers were delivered, Karen gave them all to Anna, so if any are needed ask her.
- Wes Williams Scout project, he may be at the next meeting.

#### 10. New Business:

- Jazz Showcase is the week of the next WBPO meeting in March. Karen suggested that Sheri create the Sign-Up as we won't meet again until after the showcase.

11. Motion to adjourn at 8:28 PM by Laura McPike, Kevn Chaloupecky 2<sup>nd</sup>. Motion approved.