

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	February 2, 2023
Location:	Waukee High School Band Room
Minutes Prepared By:	Laurie Johnson, Secretary

1. ATTENDANCE AT MEETING

Kevin Chaloupecky	Karen Hatch	Tadd Hatch	Laurie Johnson
Rishi Kolusu	Sandy Landin	Laura McPike	Jeff Patterson
Keri Songer			

2. MEETING AGENDA

Waukee Band Parent Organization

February 2, 2023

7:00 PM

Waukee High School Band Room

1. Call to order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. Committee Reports
 - a. Equipment
 - b. Fundraising
 - c. Concessions
 - d. Uniforms
 - e. Volunteers
 - f. Warrior World
 - g. Website/RevTrak
 - h. WMI
 - i. Winter Showcase
6. Old Business
 - a. \$2600 for Alan Feirer leadership workshop for marching band leadership on May 31st, 2023.(Mr. Kolusu)
 - b. Concessions with Athletic Boosters
7. New Business
8. Adjourn

3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:09 PM by Tadd Hatch
2. Meeting Minutes:
 - Motion to approve the January 2023 meeting minutes by Kevin Chaloupecky, Karen Hatch 2nd. Motion approved.
 - A correction to the January 2023 meeting minutes was noted. The January 28, 2023 clinician was to be noted as Alexander Pershounin, however was noted erroneously in the minutes as Mr. Patterson.
3. Treasurer's Report:
 - Motion to approve the January 2023 Treasurer's Report by Laura McPike, Karen Hatch 2nd. Motion approved.
 - WMI gate funds have been sent to the district account. The checks from six schools are being researched by Diana with Waukee Schools to identify check locations.
 - The line within the January report includes the Jazz clinicians for \$1200 plus cookies and prior clinic
4. Band Directors Report
 - Mr. Kolusu
 - Concert bands are preparing for the February 13, 2023 concert
 - Jazz Band had an eventful January with the clinicians and clinic day on January 28, 2023
 - Jazz One saw the February 1, 2023 Jazz performance at the Lincoln Center.
 - Jazz One competition Saturday February 4, 2023 at Earlham.
 - Jazz One to play at Nocce on February 15, 2023
 - Jazz One to perform at the Tall Corn Jazz Festival on Friday February 17, 2023.
 - Perry Band Olympics are February 18, 2023
 - Marching season planning is underway
 - Mr. Patterson
 - Band Directors are working to increase the importance of concert band within the middle school levels. Possible concert band festival to be held for the middle and high school bands on May 1st. Will include a clinician for the 7th grade, then 8th and 9th grade bands with performances by the Waukee High School concert bands.
5. Committee Reports
 - Equipment Committee - no report
 - Fundraising Committee: Laura McPike
 - The coded key box for the can-shack is in place and works well.
 - The distribution of the signup has been a challenge due to Parent Square limitations since December. Mr. Patterson will speak to Amy Varcoe as a takeaway. Lynette Kohtz will also attempt to send out the listing.
 - The gambling license has been obtained for the T-shirt quilt raffle to be held at the February 13, 2023 concert. Tickets can be sold for only 2 weeks prior to the drawing. The plan is to begin the sale of the raffle tickets at the February concert. Tickets will be 1 for \$5, or 5 for \$20. Karen will bring a laptop to the concert to enter the ticket information with assistance from Kevin Chaloupecky. It is noted that the pull must be public and is planned to be selected prior to band class at the end of February. A flier is being created with details.

- Concessions Committee: - no report
- Uniforms: - no report
- Volunteer Committee: - no report
- Warrior World: Karen Hatch
 - Vocal Music Boosters asked if the WBPO was interested in sharing the cost and use of a card reader. Additional consideration and purchase ideas to be discussed for possible use of burner phones and hotspots.
- Website/RevTrak: Karen Hatch - no report
- WMI: - no report
- Winter Showcase: Karen Hatch
 - The Showcase is scheduled to be held March 25, 2023
 - Michelle and Karen met and prepared questions and will connect with IMA. The rooms have been reserved. Karen noted that concessions will be needed and a volunteer signup will be sent in March.
 - Keri Songer and Karen will discuss the possibility of silk sales at the event

6. Old Business:

- Mr. Kolusu will provide additional details to the Waukee Foundation for the requested \$2600 for Alan Feirer leadership workshop for marching band leadership on May 31st, 2023.
- Mr. Kolusu noted that he may have an alumni interested in aiding the WBPO with alumni relations - Ashley Thoreson may be interested
- Concessions with Athletic Boosters - additional conversations to be held mid-February with the Athletic Boosters to arrive at a fair result for both parties
- Brian and Shelly Hughes are continuing to work on obtaining sponsorships

7. New Business:

- Biennial report has been filed by Tadd with the Secretary of State to list the WBPO officers.
- There will be two open WBPO positions for 2023/2024 year at this time. Tadd will share the need for officers at the upcoming February and May concerts.
- Keri Songer visited the WBPO meeting to share information pertaining to Winter Guard.
 - The first show is in one week in Marion, followed by a show in MN during the first week of March, and the home show on March 25, 2023.
 - There was a very good turnout of interested students from both high schools and all middle schools. There are 23 high school students and 19 middle school students.
 - RevTrak was set up by the district for donations. The recommended donation for high school students is \$250. An email will be sent to parents requesting donations, and then Keri will approach both band parent organizations to discuss possible assistance.
 - T-shirt purchases for the middle school winter guard “uniform” were discussed with potential for the WBPO to cover the cost of the south feeder middle school student participants.
 - Keri noted that the floor was purchased in 2019 and is showing wear with some holes. She noted it does not need to be replaced right now, but will need to be replaced in the future.

8. Adjourned at 8:14 pm. Motion by Laura McPike, Karen Hatch 2nd. Motion approved.