

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	December 5, 2023
Location:	Waukee High School Band Room
Minutes Prepared By:	Stacy Pearce, Secretary

1. ATTENDANCE AT MEETING

Stacy Pearce	Sheri Steger		
Sandy Landin	Steve Kohtz		
Laura McPike	Bill Mabuice		
Kylene Blanchard	Jon Koch		
Kevin Chaloupecky	Lynette Kohtz		

Waukee Band Parent Organization

December 5, 2023

7:00 PM

Waukee High School Band Room

1. Call to order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. ACTON ITEM:
 - (a) Approval for \$400 per clinician (6) for the January 27th Jazz Clinic total \$2400
 - (b) Approval for pizza and cookies for participants in the Jazz clinic day \$1200.
6. Committee Reports
 - a. Equipment
 - b. Fundraising
 - c. Concessions
 - d. Uniforms
 - e. Volunteers
 - f. Warrior World
 - g. Website/RevTrak
 - h. WMI
 - i. Winter Showcase
7. Old Business
8. New Business
9. Adjourn

3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:03 PM by Laura McPike.
2. Meeting Minutes:
 - Motion to approve November 2023 meeting minutes by Kylene Blanchard, Kevin Chaloupecky 2nd.
3. Treasurer's Report:
 - Motion to accept the November 2023 treasurer's report by Steve Kohtz, Kevin Chaloupecky 2nd.
4. Director's Reports - None Present - no report
5. ACTION ITEM: Clinicians and food for Jazz Clinic
 - **(a)** Approval for \$400 per clinician (6) for the January 27th Jazz Clinic total \$2400. This will be different than last year, it will be a full day instead of half. Because there will be more time, Directors would like more clinicians than in previous years so that each section has one who specializes in that section, then a rotation and ensemble, along with tapes to take home.
 - Motion to approve \$2400 for 6 January 27th Jazz clinicians by Bill Mabuice, Lynette Kohtz 2nd.
 - **(b)** Approval for pizza and cookies for participants in the Jazz clinic day \$1200. Expecting 120 students from grades 7-12, plus Directors/Student Teachers and Clinicians. Expect to feed around 140. Laura will consult more with Mr. Kolusu about specific numbers. Discussion on food, what donations to ask for, and price. Expect to have pizza, beverages, cookies and will need plates/cups also. Donations of water/soda/cookies should bring the cost down, Sheri will send out a Sign-up closer to the date.
 - Motion to approve up to \$850 for food for January 27th Jazz Clinic by Sandy Landin, Kevin Chaloupecky 2nd.
6. Committee Reports:
 - Equipment - Jon Koch - no report
 - Fundraising - Laura McPike
 - On Thursday, December 7 cars can use our code to purchase tickets to the Santa Rocking Lights show at Living History Farms, and we will get \$5 for every ticket for the entrance fee. Laura will send one more reminder.
 - Can shack donations and sign ups have been spotty. Had to cancel some shifts.
 - Concessions - Steve Kohtz
 - SCIBA Jazz Festival this Saturday December 9. Using some leftovers from SCIBA auditions and WMI. Steve will bring in bins to collect cans/bottles that can then be taken to the can shack.
 - Uniforms - Kylene Blanchard
 - Uniforms are all washed and hung.
 - Volunteers - Sheri Steger
 - Still need adults to sign up for various shifts on Saturday. Some of the kids will float and take shifts based on when they perform/have other activities.
 - Warrior World- Bill Mabuice
 - Bill is still working on coordinating with Mr. Patterson to get into the stadium to do inventory. Should be soon.
 - Website/RevTrak - Karen Hatch - no report
 - WMI - Cali Mills - no report
 - Winter Showcase - Karen Hatch - no report
7. Old Business:
 - Middle School Stickers–will discuss at the next meeting.

- Eagle Scout project–still waiting for approval from Troop. Bill Mabuice will update us once he hears.
8. New Business:
 - Discussion on whether we can have a yearly budget to pay clinicians, instead of voting to approve them individually every time. Sandy Landin mentioned that in previous years we have done a lot with Northwest, and that there have been questions about what is paid for by who. Sandy will pull some numbers that she can share with the Directors in the future. Discussion tabled for now.
 9. Adjourned at 7:36pm. Motion to adjourn by Sheri Steger, Kevin Chaloupecky 2nd. Motion approved.