

Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	April 4, 2024
Location:	Waukee High School Band Room
Minutes Prepared By:	Stacy Pearce, Secretary

1. ATTENDANCE AT MEETING

Stacy Pearce	Karen Hatch	Sheri Steger	Margaret Crawford
Tadd Hatch	Jon Koch	Teresa Koch	James Muhammad
Laura McPike	Rishi Kolusu	Sandy Landin	Steve Kohtz
Kylene Blanchard	Philip Blanchard	Bill Mabuice	Lynette Kohtz
Jeff Patterson	Heidi Gulliford	Thinh Nguyen	Stephanie Gerleman
Pam Kolli	Kate McLean	Callie Mills	

2. MEETING AGENDA

Waukee Band Parent Organization

April 4, 2024

7:00 PM

Waukee High School Band Room

1. Call to Order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. ACTION ITEM: Vote and approval of new board members. See attached (Tadd)
6. Committee Reports
 - a. Equipment
 - b. Fundraising
 - c. Concessions
 - d. Uniforms
 - e. Volunteers
 - f. Warrior World
 - g. Website/RevTrak
 - h. WMI
 - i. Winter Showcase
7. Old Business
 - a. Wes Williams (student at Waukee High School) Eagle Scout Project for improvements to the trailer.
8. New Business
9. Adjourn

Waukee Band Parent Org Board 2024/2025

Position	Last Name	First Name	Email	Phone
President	Kohtz	Steve	kohtzsteve@gmail.com	(515) 314-3802
Vice President	Mohammed	James	faithwerksent@gmail.com	(872) 220-4555
Secretary	Pearce	Stacy	wbposecretary@gmail.com	(309) 737-8158
Treasurer	Zheng	Tianshu	tzheng250@gmail.com	
Concessions	Gulliford	Jason		
Concessions	Nguyen	Thinh	nguy0378@hotmail.com	
Fundraising	Kolli	Pamela	pamelakolli@gmail.com	
Fundraising	Crawford	Margaret	margaret.crawford@gmail.com	(515) 577-9195
Uniforms	Blanchard	Kylene	kylene.blanchard@icloud.com	(515) 554-8627
Uniforms	Kohtz	Lynette	lkohzt@waukeeschools.org	(515) 314-3613
Volunteer Coordinator	Steger	Sheri	stegersheri@gmail.com	(515) 971-4875
Website/Revtrak	Gulliford	Heidi	heidi.gulliford@yahoo.com	
Warrior World	Mabuce	Bill	william.mabuce@gmail.com	(515) 802-1424
WMI	Ross	Perry	perry.ross47@gmail.com	
WMI	Allie	Prohaska	aprohaska@waukeeschools.org	
Winter Showcase			OPEN	
Equipment	Koch	Teresa	teresakoch42@gmail.com	(515) 710-4128
Equipment	Koch	Jon	jkochst@gmail.com	(515) 344-1398
At Large Rep	Webb	Ruth	rwebb10386@aol.com	
At Large Rep	Chaloupecky	Kevin	kbchaldsm@gmail.com	(479) 739-6310

3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting called to order at 7:01PM by Tadd Hatch
2. Meeting Minutes:
 - Motion to approve March 2024 meeting minutes by Kylene Blanchard, Callie Mills 2nd.
3. Treasurer's Report:
 - Check was sent for WMI gate.
 - \$1200 to reimburse Vocal Music Boosters for 3 hotel rooms that they covered at All State.
 - If anyone has an old iPhone to donate Sandy will take it to Mint Mobile to get a number for the board.
 - Discussion of copier expense discrepancy. Previously Sandy Landin discovered that we were covering all the copier lease expenses since 2016. Waukee Vocal Music Boosters have reimbursed us for their portion. NWBPO said that they will not ask their Vocal Boosters to pay anything back. The amount owed is \$2556.13. Sandy asked if we want to continue to pursue the reimbursement, and that it may not be resolved before the new treasurer takes over. We will add it to old business and continue discussion in coming months. Sandy has all documentation and will share with the new treasurer.
 - Motion to approve the March 2024 treasurer's report by Sheri Steger, Karen Hatch 2nd.
4. Director's Report:
 - Mr. Kolusu
 - The Marching Band show will be Ragnarok. Music will include selections from Vivaldi's The Seasons, Respighi's Pines of Rome and Maltese's As the World Caves In.
 - Drum majors and horn line captains have been chosen.
 - A design has been chosen for Color Guard costumes.
 - Upcoming:
 - Spring Concert 4/29
 - Mattress sale 4/27
 - Large Group Festival at DCG 5/4
 - Band Awards 5/7 at **7:30–NOTE TIME CHANGE**
 - Commencement 5/19
 - Mr. Patterson
 - We received a \$1000 donation from the new McDonalds, and it was put into fundraising account.
5. ACTION ITEM: Vote and approval of new board members. See attached (Tadd)
 - Current Board votes and approves new members. Tadd asks that current board members reach out to new ones and help them with the hand-off.
6. Committee Reports:
 - Equipment - Jon Koch - No report
 - Fundraising - Laura McPike
 - Bundt Cake sales start April 12.
 - Concessions - Steve Kohtz
 - All concessions done for the year.
 - Uniforms - Kylene Blanchard - No report
 - Volunteers - Sheri Steger
 - Mr. Patterson shared that for commencement, there are events at Wells Fargo the night before, and so he may need help with set up Sunday morning. We bring our equipment

because we go first, then NW follows and will bring our equipment back. Commencement is at 1pm, band will play at 12:30. He will let us know what is needed closer to the date.

- Warrior World- Bill Mabuice
 - Almost done with inventory.
 - The trailer was recently vandalized. There is damage to the window and the door. The inventory is safe with Bill. Discussion about options; turn it in to insurance, fix, or replace. Bill will reach out to Mr. Boyle and will research prices, will find out if it can be fixed/permanent or if it must be on wheels so that it can be moved. Because the trailer is old and fully depreciated we may consider a new one. It is also fully covered by insurance, at \$2500. Sandy Landin will provide a copy of the insurance coverage. More discussion after the conversation with Mr. Boyle.
- Website/RevTrak - Karen Hatch - No Report
- WMI - Cali Mills
 - Calli is putting together documents for the new board members. Mr. Patterson shared that John will put together a comprehensive handbook as this will be his last year.
- Winter Showcase - Karen Hatch
 - Successful day, all classrooms are used and some hallways.
 - Around \$1000 made (after the split with NW).

7. Old business:

- New Wes Williams Scout project video presentation. Wes is asking for donations for the total that he is estimating as of now to be \$185.72. Discussion about what WBPO might donate. Laura McPike shared her experience with Scouts and fundraising, and Mr. Patterson suggests that we donate part of the total, and let Wes do some of his own fundraising. John Koch also mentioned that there is some lumber in the trailer that Wes could use if needed.
 - Motion to donate \$100 to Wes for the Eagle Scout project, with the understanding that WBPO will cover the rest of the costs if he can not raise the remaining funds including any overage that may be incurred due to additional costs by Kylene Blanchard, James Mohammed 2nd.

8. New Business:

- Mr. Patterson's retirement open house, to be held in the High School commons on June 1st. WBPO will sponsor.
 - Motion to be the sponsor for Mr. Patterson's retirement open house in the HS commons on June 1 by Laura McPike, Karen Hatch 2nd.

9. Motion to adjourn at 7:48 PM by Laura McPike, Bill Mabuice 2nd. Motion approved.