

## Meeting Minutes

Committee Name:	Waukee Band Parents Organization
Date of Meeting:	April 6, 2023
Location:	Waukee High School Band Room
Minutes Prepared By:	Laurie Johnson, Secretary

### 1. ATTENDANCE AT MEETING

Kylene Blanchard	Karen Hatch	Tadd Hatch	Laurie Johnson
Jon Koch	Teresa Koch	Lynette Kohtz	Steve Kohtz
Rishi Kolusu	Sandy Landin	Bill Mabuice	Cali Mills
James Mohammed	Jeff Patterson		

## 2. MEETING AGENDA

### **Waukee Band Parent Organization**

March 2, 2023

7:00 PM

Waukee High School Band Room

1. Call to order
2. Minutes of previous meeting
3. Treasurer's Report
4. Director's Report
5. ACTION ITEM: Vote on board nominees
6. ACTION ITEM: \$250 for new Jazz One cymbal Vault (Mr. Kolusu)
7. ACTION ITEM: \$2600 for Alan Feirer leadership workshop for Marching Band leadership on May 31, 2023 (Mr. Kolusu)
8. Committee Reports
  - a. Equipment
  - b. Fundraising
  - c. Concessions
  - d. Uniforms
  - e. Volunteers
  - f. Warrior World
  - g. Website/RevTrak
  - h. WMI
  - i. Winter Showcase
9. Old Business
  - a. Concessions with Athletic Boosters
10. New Business
11. Adjourn

### 3. MEETING NOTES, DECISIONS, ISSUES

1. Meeting was called to order at 7:03 PM by Tadd Hatch
2. Meeting Minutes:
  - Motion to approve the March 2023 meeting minutes by Kylene Blanchard, Karen Hatch 2<sup>nd</sup>. Motion approved.
3. Treasurer's Report:
  - Motion to approve the March 2023 Treasurer's Report by Teresa Koch, Karen Hatch 2<sup>nd</sup>. Motion approved.
  - The Winter Guard and Winter Percussion donations sent via RevTrak were sent to the district account. Tadd Hatch recommended that conversations be had earlier in the year, prior to the indoor guard/marching season, for routing of the funds and sharing responsibility between the two high schools and BPOS.
  - Tadd Hatch requested that additional data be added to the Treasurer's report to understand the account position for the prior year. Sandy Landin offered to add an additional column to the Treasurer's Report, inclusive of the prior year's data. It was noted that in April 2022 the split of funds had not been finalized amongst the BPOs.
4. Directors' Reports
  - Mr. Kolusu
    - Approaching clinic and year end final performances: large group, commencement, spring concert, and final Jazz One show.
      - 4/28/23 - Jazz in Swing City
      - 5/1/23 - Formal Band Concert
      - 5/6/23 - Large Group Contest
      - 5/9/23 - Band Awards
      - 5/21/23 - Commencement
    - The fall show is not yet ready to be shared. The show will most likely be shared after commencement. Marching season planning is underway
  - Mr. Patterson
    - During the last week of April 2023, a clinician will work with both concert bands. Mr. Patterson requested the check be ready prior to his visit on April, 24, 2023
    - A volunteer will be needed to put together the slide show for band awards on May 9, 2023. The volunteer will also be the contact for senior parents to provide photos.
    - In May 2024, a new 8 foot black vinyl fence will be installed near the stadium and additional concrete work will be completed as well.
5. ACTION ITEM: Vote on WBPO nominees
  - Stacey Pearce - Secretary
  - James Mohammed - WMI Co-Chair
  - Bill Mabuice - Warrior World
  - Motion to approve the slate of 2023-2024 WBPO members made by Teresa Koch, Kylene Blanchard 2<sup>nd</sup>. Motion approved.
6. ACTION ITEM: Mr. Kolusu requested \$250 for a new Jazz One cymbal vault
  - Motion to approve up to \$250 for a cymbal vault purchase for Jazz One made by Sandy Landin, Karen Hatch 2<sup>nd</sup>. Motion approved.

7. ACTION ITEM: Mr. Kolusu requested \$2600 for the Alan Feiri leadership workshop to be held May 31,2023.
  - Motion to approve \$2600 for the payment of the Alan Feirar leadership workshop for marching band leaders made by Kylene Blanchard, Jon Koch 2nd. Motion approved.
8. Committee Reports
  - Equipment - Jon and Teresa Koch
    - The truck and lift have been confirmed to be in working order.
  - Fundraising - no report
  - Concessions - Steve Kohtz - no report
  - Uniforms - Kylene Blanchard - no report
  - Volunteers - Lynette Kohtz - no report
  - Warrior World- Karen Hatch
    - New WBPO member joining Warrior World Bill Mabuce
  - Website/RevTrak - Karen Hatch - no report
  - WMI - Cali Mills
    - Six months away
    - New WBPO member joining WMI James Mohammed
    - The WMI board members have spoken recently and will begin planning conversations.
    - Mr. Patterson noted that the entry form was revised and will soon be sent out. He anticipates a full roster of participating schools within a short period of time.
  - Winter Showcase - Karen Hatch
    - 18 organizations participated in the Winter Showcase
    - 444 tickets were sold
    - It was a successful show - special thanks to the volunteers
    - \$350 worth of silks were sold at the event
    - Karen Hatch noted that a curtain and stands will need purchased for the event prior to next year
    - Discussion pertaining to the 2024 Winter Showcase has begun. Dates are being considered, to prevent the date coinciding with Easter weekend. Additionally, Tyler with Indoor Marching Arts would like WGI involvement, rather than IMA. More to come.
9. Old Business:
  - Mr. Kolusu - requested \$2600 for Alan Feirer leadership workshop for marching band leadership on May 31st, 2023. This item has been tabled for discussion at the April 2023 WBPO meeting.
  - Concessions conversations with the Athletic Boosters continue - Becky Lachenmeier and Tadd Hatch met with the Athletic Boosters to discuss options, final plan is to be determined. Potential options include tracking of inventory in Square APP, self-stocking the concessions for events, or a split of profits. More to come in upcoming months.
  - Sponsorships: Brian Hughes continues to search for WWR sponsors
10. New Business:
  - Tadd Hatch advised that concession conversations with the Athletic Boosters continue. Resolution will likely be in summer 2023.
  - Discussion pertaining to the Vocal Music Booster request/discussion to split the cost of 3 point of sale devices, at \$300 each plus tax, was held. Based on discussion, the WBPO determined that a basic, less costly, device would meet the WBPO needs as we are able to utilize the Athletic Booster point of sale for concessions.
11. Adjourned at 7:44 pm. Motion by Karent Hatch, Sandy Landin 2<sup>nd</sup>. Motion approved.